



DEPARTMENT OF VOLUNTEER SERVICES  
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## **VOLUNTEER OPENINGS**

**Updated: January 26, 2010**

### **Display Cases Manager**

Develop a system to catalogue and archive display items that have been donated (including items in the cases as well as items being stored). Conduct research about donated items (find out the history of the items, or relevant information). Maintain our lobby display cases (keeping them clean and in good shape. Regular cleaning needs to occur monthly).

### **Newsletter Editor & Writer**

Design, develop and edit a newsletter for our Friends of the Veterans Home groups and organizations.

### **Photographer**

Help us create dynamic marketing materials by capturing volunteers in action. Using your own digital camera or borrowing ours, take pictures of volunteers on duty, changing the lives of residents and improving services at the Home. Document special events such as our resident recreation programs (Mardi Gras, Chef's Club, trips, etc.) and special volunteer activities (recognition events, etc.). These photos will be used for PR and recruitment as well as to document the history of the volunteer department. Volunteer should have a good eye for photos and some familiarity with digital cameras. Hours can be flexible, some daytime hours required.

### **Program Evaluator**

Create volunteer satisfaction surveys, coordinate the implementation of the survey and analyze the results. Create "customer" satisfaction surveys of the various LISVH departments who utilize volunteers. Coordinate the implementation of the survey and analyze results. Make suggestions for improvements based on the survey findings.

### **Promotional & Creative Writer**

Write human interest stories about our volunteers. Interview volunteers and put together the information in a creative and engaging way. Gather quotes from our volunteers about their experiences. These stories and quotes will be used in our marketing materials, for press releases and in our newsletters.

### **Resident Supporter**

Preferably, Once a Week: Hours Can Vary (between 10 AM and 9 PM)

Join our Resident Support Program and help break the isolation many of our residents feel. Visit one-on-one with a set group of assigned residents. Your visit can help ease discomfort and bring happiness & diversity to the day of a resident. Requires at least a 6 month commitment. Weekly report in via email (or phone) for first month, then monthly. Join our Google Group for Resident Supporter volunteers to be able to stay in touch as well as connect to other volunteers.

### **Volunteer Recruitment Display**

Create an eye catching display that can be used at volunteer recruitment events. The display should show a variety of volunteer tasks and capture the spirit of the Veterans Home. It should include some photos as well as some text. Text could speak to the various volunteer opportunities and benefits. Volunteer could take photos of volunteers in action to use in the display as well as sort through other photos.

## **Therapeutic Recreation**

Our Therapeutic Recreation Department has various opportunities for volunteers to assist. The Home's philosophy is "Food and Fun". We believe that enjoying life and being engaged are very important. Just because they are residents in a long term care facility does not mean they can't have a good time, learn new things and take part in interesting activities. Our recreation department is always utilizing the latest technology and innovations (Wii, digital cameras and various computer systems). Other interesting programs include; antique car shows and motorcycle shows right in our parking lot, adult education, trips to Belmont Race Track, out on fishing boats, ball games, movies and, restaurants. In addition, we have a diversity of musical entertainment from big band, to classical, from steel drum bands to pop music. Our small unit based programs allow our residents to explore new hobbies such as, scrap booking, photography club, yoga, cooking, writing, women's circle, gardening, and drum circle.

### **Program Assistant**

Weekends & Evenings are a High Priority. Volunteer Shifts Tend to Be: Mornings, everyday, except Fridays & Sundays; Afternoons; 7 days a week; Evenings, Sun, Tu, Th. Chose your set schedule. Help our residents stay active in the community, and engaged in life. We have a wide variety of recreation programs to appeal to the varied interest of our residents. You can help by encouraging residents to attend, motivating them to participate and assisting them to and from programs. Work with the Recreation Therapists in small or large group programs. Chose the activities that most interest you and get involved.

### **One-On-One Diversionary Activities Provider**

Add on ½ hour to an hour after assisting with a Recreation Therapy program.

Work with the Therapeutic Recreation staff to provide one-on-one support and attention to some of our more isolated residents in need, this can be done before or after regular recreation programs. The Recreation Therapists will provide you the support and guidance you will need to be successful.

### **Trip Volunteers**

Usually Wednesdays, Times Vary. Assist the Residents on community trips. Help brighten a resident's week by helping them enjoy this special activity. Must be able to push, pull and lift. Trips include: shopping, restaurants, sporting events, fishing in season, racetrack (must be at least 21), movies, etc.

### **Create a Home-Like Atmosphere**

Do you have a flair for decorating? Do the changing seasons draw out your desire to create a thematic environmental response? How would you like to be part of a team that will help to develop a home-like seasonal atmosphere at the Long Island State Veterans Home? An atmosphere that is reminiscent of home and hospitality? Share your talents and expertise; help to usher in the seasons and celebrations with your own unique design fingerprint.

### **Program Resource Coordinator**

Are you an organizer and love to set up systems? Would you like be a positive force behind the implementation of therapeutic Would you enjoy setting-up a functional resource space with effective tracking mechanisms? The Therapeutic Recreation Department is in need of individuals to help organize program resources. This will include participating in catalogue searches to find innovative products to enhance the recreation programs. Organization, creative thinking and a desire to be part of a team that seeks to increase wellness and quality of life for residents is all that is required.

## **RAP Volunteer: Recreational Activity Provider**

Pilot Volunteer Program; join us in this important work.

This is an opportunity to become an integral part of the care giving team.

You will be responsible for providing diversionary activities to a specific group of residents on one of our units. Our Recreation Therapists and Nurses will work closely with you to provide support, education, information, ideas and supplies to do your work. You will provide residents who are on the unit with something interesting and engaging to occupy their time. Keep our Veterans Home residents engaged in life and the Vets Home community. You can set your own schedule with the charge nurse on the unit. Once the schedule is set, it should be maintained.

## **Reflections Unit Volunteers**

Provide our residents living on the Reflections Unit with some special attention. The Reflections Unit is our unit specializing in assisting residents who have Dementia (such as Alzheimer's). This is a safe, closed unit for the residents. Residents with this condition need a lot of individual attention and stimulation. We offer Recreation Programs on the unit, 7 days a week from 10-12 and 2-4. Our **Recreation Therapy Programs** can use assistance. Or you could become a "**Special Friend Volunteer**" and assist with individual residents working through our Nursing Department. Either way, you are helping provide care to and brighten the day of our residents with this difficult medical condition. Schedule can be tailored to meet your availability. Training and support will be provided.

## **Day Care: Meet and Greet**

**Fridays and Saturdays: 8:30 AM—10:00 AM**

Meet and greet participants in our Day Care program as they arrive for the day. Get them set up with some coffee or tea and visit with them while they wait for the program to start. This starts the participants' day off right, being greeted by a friendly face. Many of them live alone and enjoy the company of others. They will be happy to have you to talk with.

## **Protestant Services**

**Sundays: 3:00 PM**

Assist residents to and from Protestant services in the MPR. Lend a hand during the services. This volunteer job helps residents stay connected to and practice their religion.

## **Available to Student Volunteers Only:**

### **Pharmacy**

**Available to Students Only: Filled for the Spring Semester '10**

Help fill and deliver orders. Assist with office work. Help where needed. You can pick your hours on these two very busy Pharmacy days.

### **Rehab Therapy (Occupational and Physical Therapy)**

**Shifts Available for Student Volunteers Only: Mostly filled for Spring Semester '10**

Shifts are given based on the applicant's demonstration of interest, responsibility & timeliness.

Position Description: Keep our residents active and independent. Rehab therapy can assist residents in being able to perform tasks independently and have better balance and mobility. Assist the Rehab staff by bringing residents to the treatment rooms, motivating and assisting residents while they are receiving rehab. Deliver charts. Stock supplies.

## **Create Your Own Opportunity**

Don't see anything that appeals to you? Speak to our Director of Volunteer Services to explore other possibilities. Do you have a skill you would like to share? Or a talent you would like to display? Perhaps we can come up with a good match.

Other opportunities may include: assisting with fundraising and soliciting, speakers bureau, representing the Veterans Home at community events, lending a hand with volunteer recruitment, doing a demonstration for the residents on something that interests you, assisting our many offices, guiding us with your expertise.

**Speak to us so we can explore your interests and our needs.**